



## MINUTES

### Francophone Charter School of Oakland Facilities Committee Regular Meeting

6701 Chabot Road, Oakland, CA  
Tuesday, July 12, 2016 at 7:00pm

#### 1. OPENING ITEMS

- a. **Call to Order at 7:15PM.**
- b. **Roll Call**  
Members Present:  
Mathilde Andrejko  
Sam Castle-Scott  
Nathan Dison  
Eric Eidlin  
Randy Schmidt  
Guest: Lori MacDonald, FCSO Executive Director
- c. **Approval of Agenda**

#### 2. PUBLIC COMMENT

There were no members of the public in attendance.

#### 3. ACTION AND DISCUSSION ITEMS

- a. Review Committee Charge  
*See Committee description and committee guidelines*  
As a Board Committee, this Committee follows the Brown Act. The role of the Committee is to make recommendations to the Board on strategic decisions regarding school facilities for the short term and long term.
- b. Discuss FCSO's Short-Term and Long-Term Facility Needs  
*See petition excerpt*  
The number of classrooms and non-instructional spaces are accurate, although the projected numbers of students are slightly higher than our current numbers, and the distribution by grade is different, since we opened with one additional Kindergarten class in our first year. It was discussed that middle school grades would potentially bring in additional challenges since spaces with dedicated uses may be desirable (music classroom, science lab, etc.).  
**ACTION ITEM:**  
✓ **Update the table with correct numbers and projections**
- c. Discuss FCSO's Facility Location Goals

*See petition excerpt*

The goal of the school in the petition was to be centrally located. This still seems like it would be an added advantage for a program that draws francophone or francophile families and professionals from across the city of Oakland and the region.

This goal will have to be further explored based on the current real estate market in Oakland.

**ACTION ITEMS:**

- ✓ **Articulate the reasons why it would be most beneficial to the school to be centrally located (Eric)**
- ✓ **Recruit a broker for the Committee to gauge Oakland market in the short and long term**

d. Review District Facilities Options

What we know: the school will outgrow its current space next year.

Facilities options will include, in order of preference for the group:

- Moving to a new single-site district facility that can accommodate the school for at least 2-3 years
- Moving to a shared district facility that can accommodate the school for 2-3 years
- Staying in our current facility for one more year, with classrooms in another district facility

**ACTION ITEMS:**

- ✓ **Update “Interested Student” forms as soon as possible to make them available now and start gathering them as soon as possible (Mathilde)**
- ✓ **Look at current in-district student numbers**
- ✓ **Talk to Volunteer Coordinator about the outreach timeline this year (Mathilde)**
- ✓ **Talk to EBIA who will have a split campus this coming school year (Mathilde)**
- ✓ **Talk to Urban Montessori about portables (Mathilde)**
- ✓ **Schedule a time to talk with Superintendent Wilson (early September) (Mathilde)**
- ✓ **Talk to Silke about process for 2016-17 and express interest for more conversations (Renae?)**
- ✓ **Get guidance from CCSA on meeting with Superintendent (Mathilde)**

e. Review Private Facilities Options

Scenarios involving a private facility include:

- Staying in our current facility for one more year, with classrooms in a private facility (E.g. nearby church, CDC, etc.)
- Leasing a private facility: There was consensus on the Committee that this probably isn't a realistic option for next year. The school doesn't have the funds to do this (upgrading private facilities can be very expensive and wouldn't be a good investment if the facility isn't a facility we can grow into)
- Owning a facility: There was consensus on the Committee that next year is too early for

this. Pacific Charter School Development said that we need a good credit history and program recognition (ideally after renewal) for loans, and at least 360 students to be able to afford a private facility.

**ACTION ITEMS:**

- ✓ **Confirm timeline for material revision (<http://www.ousdcharters.net/charter-renewalrevision.html>) and for SB740.**
- ✓ **Schedule a conversation with Pacific Charter School Development (Mathilde)**
- ✓ **Look into other development organizations such as Oliver and Company (used by EBI for their private building)**
- ✓ **Contact possible private facilities located in the vicinity of the school (churches, high school, university) (Randy)**

f. Draft Committee Goals for 2016-17

Tabled

g. Outline Next Steps and Related Action Items

- ✓ **Update the Facilities Needs table with correct numbers and projections**
- ✓ **Articulate the reasons why it would be most beneficial to the school to be centrally located (Eric)**
- ✓ **Recruit a broker for the Committee to gauge Oakland market in the short and long term**
- ✓ **Update “Interested Student” forms as soon as possible to make them available now and start gathering them as soon as possible (Mathilde)**
- ✓ **Look at current in-district student numbers**
- ✓ **Talk to Volunteer Coordinator about the outreach timeline this year (Mathilde)**
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h. Schedule Future Committee Meetings

September 5 (TENTATIVE)

October 18

February 13 (TENTATIVE)

April 4

- Review of Agenda Items for Next Meeting(s)

September Meeting:

Guests: Pacific Charter School Development, Volunteer Coordinator

- Launch Prop 39 process: Present detailed Prop 39 timeline, review in-district student numbers
- Review next steps with PCSD for facilitating a private facility: feasibility assessment, year 1-5 needs, and related financial planning
- Review timeline and plan for material revision
- Review outreach strategies for gathering interested student forms
- Prep meeting with Superintendent Wilson (depending on timeline)

October Meeting: Share Prop 39 application draft

February Meeting: Review preliminary offer and possible response

April Meeting: Review final offer and decide on recommended answer

- i. Meeting Evaluation: What Went Well? What Can Be Improved?

The committee discussed receiving documents in advance of the meeting for review.

**4. ADJOURN AT 9:15PM**