



MINUTES

**Francophone Charter School of Oakland
Board of Directors Regular Meeting
9736 Lawlor Street, Oakland, CA
Thursday, January 12, 2017 at 7:00pm**

I. OPENING ITEMS

A. Call to Order at 7:01pm.

B. Roll Call

Board Member Name	Present	Absent
Adoubou Traoré		x
Amelie Dupont	x	
Annette Dennett	x	
Evelien Verpeet	9:22pm – called in	
Frédéric Boulay	X	
Gabrielle Lafitte	X	
Lori MacDonald (Ex Officio)	X	
Mathilde Andrejko	X	
Sarah Sharp	X	
Taima Beyah	X	

C. Approval of Agenda

Mathilde motions. Annette seconds. All in favor.

Board Member Name	Yes	No	Abst
Amelie Dupont	x		
Annette Dennett	x		
Frédéric Boulay	X		
Gabrielle Lafitte	X		
Mathilde Andrejko	X		
Sarah Sharp	X		
Taima Beyah	X		

D. Consent Agenda

1. Board Meeting minutes: 12/15
2. Governance Committee Update
 - Moved to discussion – discussed parent rep board member

Mathilde motions to approve agenda. Sarah seconds. Unanimous vote.

Board Member Name	Yes	No	Abst
Amelie Dupont	x		
Annette Dennett	x		
Frédéric Boulay	X		
Gabrielle Lafitte	X		
Mathilde Andrejko	X		
Sarah Sharp	X		
Taima Beyah	X		

II. PUBLIC COMMENT

There were no members of the public in attendance.

III. ACTION AND DISCUSSION ITEMS

A. Finance Update

Andrea and Michelle from EdTec presented financial presentation for December 2016.

- Monthly balance ended at -248k.
 - Paid off our first CAM receivable sale payment.
 - Revenue decreased by \$11,000.
 - Working with ED to find areas where we can cut expenses. Edtec decreased employee benefits to 17k based on spending.
 - Changes in revenue included 4k less in unduplicated people percentages. Free and reduced lunch data drives these figures, so ED is collecting the needed information from families that did not submit the required information.
 - Considering using BASC staff to assist with child care during spring break for potential revenue.
 - Suggestions from EdTec include increasing attendance and enrollment, looking at teacher:student ratio and structure.
 - -145k projection ending balance for the year.
 - We will likely have to borrow money in the fall considering the Governor's budget may be postponed until the spring, and we won't get P1 funding until spring.
 - EdTec suggests raising 150k so we can end the year in the black with additional revenue to cover fall expenses (direct ask campaigns, grants, "grandparents' day," etc.).
 - Next steps include Taima and Sarah assisting with some grant writing (grants will be identified by others), Mathilde will write a letter to a few stakeholders, we will extend our direct ask campaign, and we will offer a revised financial presentation to parents in February, during facilities update. All board members and Lori will call 5 companies for sponsorships or funding. Amelie will forward the list to all of us.
 - No official update from CDE regarding release of PCSGP funds (and our budget revision request for the 4th quarter of 15 - 16), however they have acknowledged EdTec and said they would close their review of our file today. We can resubmit

expenditure reports to realign with original budget, or we would have to give another budget revision for 2014 – 2015 reflecting appropriate spending (per original budget). EdTec is not hopeful we will have money by March.

- January and February receivables were sold in December. We will likely have to sell receivables in March as well unless we have an update on PCSGP.
- Special Education – FCSO is a member of SELPA. Current allocation formula for SELPA funding is 14k federal and 76k for state. EdTec wants to work with ED more to see if we will actually spend all of our budgeted 97k on special ed fees. Lori will forward the board the Special Ed teacher description to a couple members who will reach out to others.

B. Executive Director Update

There were no questions about the ED update.

C. 2017 SARC

Lori will update school phone number.

Taima motions to approve SARC. Frederic seconds. All in favor – unanimous.

Board Member Name	Yes	No	Abst
Amelie Dupont	x		
Annette Dennett	x		
Frédéric Boulay	X		
Gabrielle Lafitte	X		
Mathilde Andrejko	X		
Sarah Sharp	X		
Taima Beyah	X		

D. Volunteer Handbook

Tabled.

E. Enrollment Update and Preferences

Mathilde presented projected enrollment figures for next year. The goal will be to have roughly 29 – 30 students per class, which will be communicated to staff and families. Although we are including 20% extra spots for K and 10% for 1st-grade to account for attrition, the budget will reflect a conservative figure based on our current student figures. We are looking to have two interns to assist in Kindergarten next year.

F. Enrollment Policy

Will be reviewed again at February board meeting and/or retreat.

The group discussed including verbiage about considering enrolling students who may not necessarily be French language proficient, but who may meet other similar factors (multilingual, has language acquisition to students similar in their grade... lived in a Francophone community, etc.).

G. Resolution on Sanctuary School

Frederic motions to accept the resolution on sanctuary school. Sarah seconds. All in favor – unanimous.

Board Member Name	Yes	No	Abst
Amelie Dupont	x		

Annette Dennett	x		
Frédéric Boulay	X		
Gabrielle Lafitte	X		
Mathilde Andrejko	X		
Sarah Sharp	X		
Taima Beyah	X		

H. Communication Plan

Tabled.

I. Closed Session (Started at 9:28pm)

With respect to every item of business to be discussed in closed session pursuant to Section 54957: PUBLIC EMPLOYEE PERFORMANCE EVALUATION Title: Executive Director Red 25 min

Taima Beyah and Gabrielle Lafitte left during closed session.

J. Open Session (Started at 11:15pm)

Report out on closed session actions taken
No action taken.

K. Board Responsibilities Update and Redefinition

Will discuss more thoroughly at the next meeting. Gabrielle and Annette will discuss helping with hiring / system.

L. Retreat Update

Tabled.

M. Future Agenda and Action Items

Tabled

IV. ADJOURN AT 11:15PM