



MINUTES

Francophone Charter School of Oakland

Board of Directors Regular Meeting

9736 Lawlor Street, Oakland, CA

Thursday, October 22nd, 2015 at 7:00pm

1. OPENING ITEMS

a. Call to Order

Meeting was called to order at 7:15.

b. Roll Call

Board Member Name	Present	Absent
Adoubou Traore		X
Amelie Dupont	X	
Annette Dennett	X	
Evelien Verpeet	X	
Mathilde Andrejko	X	
Sarah Sharp	X	

Guests: Dena Koren from Edtec, Francophone Charter School Executive Directors Renae Waneka and Ben Daoudi

One member of the public was in attendance.

b. Approval of Agenda

c. Approval of Consent Agenda

- a) Board meeting minutes – September 24
- b) Check Register
- c) Gala Update
- d) New Enrollment Application Form
- e) Employee Contracts
- f) MOUs

The gala update was moved to the Discussion Items section. There were suggested edits to the enrollment documents that will be communicated in writing to Renae. There were no employment contracts to approve.

Annette motions to approve the consent agenda, seconded by Evelien. The consent agenda is approved, contingent upon changes to be made to the enrollment documents.

Board Member Name	Vote
Amelie Dupont	X

Annette Dennett	X
Evelien Verpeet	X
Mathilde Andrejko	X
Sarah Sharp	X

2. PUBLIC COMMENT

Non-agenda items: No individual presentation shall be for more than 2 minutes and the total time for this purpose shall not exceed twenty (20) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken.

Agenda items: When that item comes up on the agenda you will be asked to stand, state your name for the record and make your presentation. No individual presentation shall be for more than 2 minutes.

3. ACTION ITEMS

a. Vote on Board Governance Committee Resolution (Mathilde)

Mathilde clarified the role of the Committee (recruitment of new Board members and Board training and assessment) and the presence of only board members.

Mathilde motions, Annette seconds.

Board Member Name	Vote
Amelie Dupont	X
Annette Dennett	X
Evelien Verpeet	X
Mathilde Andrejko	X
Sarah Sharp	X

Amelie Dupont will be the chair. Annette will be a member.

Mathilde motions, Sarah seconds.

Board Member Name	Vote
Amelie Dupont	N/A
Annette Dennett	X
Evelien Verpeet	X
Mathilde Andrejko	X
Sarah Sharp	X

b. Vote on Board Executive Committee Resolution (Mathilde)

Board directors decided that considering the small size of the Board, the Board doesn't need an Executive Committee at this time.

c. Vote on Independent Study Policy (Evelien)

The independent study policy will allow students to keep up with academic work if they are out of schools for certain periods of time, and will allow the school to count the student in its ADA.

Edits were suggested to the policy to make it more long-term and more flexible to implement, such as removing the specified grade levels of eligible students (which will change every year for the next few years) and the one-day expedited turnaround prep time, which could be difficult to implement for teachers. Parents are requested to give 2 weeks' notice when possible. This covers kids K through 5.

What some schools have done is standing independent study lessons 1 through 10 which covers up to two weeks of absence, which can be implemented very quickly.

Approving pending changes discussed. Annette motions to approve, Mathilde seconds.

Board Member Name	Vote
Amelie Dupont	N/A
Annette Dennett	X
Evelien Verpeet	X
Mathilde Andrejko	X
Sarah Sharp	X

- d. Vote on Revised Health Requirements (Evelien)

Tabled for a future meeting.

- e. Vote on Promotion and Retention Policy (Evelien)

Tabled for a future meeting.

- f. Vote on Revised Measurable Pupil Outcomes (Renae)

The Oakland Unified School District is asking schools to submit measurable pupil outcomes. We can submit revisions mid-November.

Amelie motions to approve with the changes to same for all subgroups to the most conservative number. Annette seconds.

Board Member Name	Vote
Amelie Dupont	N/A
Annette Dennett	X
Evelien Verpeet	X
Mathilde Andrejko	X
Sarah Sharp	X

- g. Vote on Section 125 Premium Only Plan Resolution (Renae)

Annette motions to approve, Mathilde seconds.

Board Member Name	Vote
Amelie Dupont	N/A
Annette Dennett	X
Evelien Verpeet	X
Mathilde Andrejko	X

Sarah Sharp	X
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2. DISCUSSION ITEMS

a. Finance Update (Edtec)

The Board discussed getting addition clerical support through a temp agency.

The budget accounts for \$120K in fundraising.

b. Board Governance Overview (Edtec)

Dena Koren presented a Board governance overview.

Expertise currently needed for FCSO Board was briefly discussed: HR experience, fundraising and community, charter school experience.

c. Executive Director Update (Renaë, Ben)

Special education. Renaë reached out to the El Dorado County SELPA about applying this year. One of our teachers is planning on getting on getting her credential.

English learners are in the process of being assessed.

There was a discussion about the home language survey.

Annemarie Pierce, former Head of School at Ecole Bilingue, led a session with parents and teachers during the professional development days.

Overall students and parents are happy and the program is exceeding expectations.

Teachers need more support. Expectations should be adjusted and communication could be improved on budget constraints, goals, etc.

Recess staff started taking on PE and music classes to allow additional prep time for teachers.

Evelien offered to provide training on the laws and regulation around work environment.

Plan for future professional development involves visiting schools in the area.

The Board asked to make sure teachers have 1:1 conversations in addition to team meetings.

d. Gala Update

Amélie is working with Pascale on confirming a venue and a date.

e. Facilities Update

Mathilde updated the Board on the Proposition 39 process. The application is due November 2.

f. Community Forum

Tabled for a future meeting.

g. Policy/resolution binder

Evelien is developing our policy and resolution binder, which will be kept at the school.

3. ADJOURN

The meeting was adjourned at 10:03PM.