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**MINUTES**

**Francophone Charter School of Oakland**

**Board of Directors Regular Meeting**

9736 Lawlor Street, Oakland, CA

Thursday, December 17th, 2015 at 7:00pm

# Opening Items

* 1. **Call to Order**

Meeting was called to order at 7:13PM.

* 1. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Board Member Name** | **Present** | **Absent** |
| Adoubou Traore | X |  |
| Amelie Dupont | X |  |
| Annette Dennett | X |  |
| Evelien Verpeet |  | X |
| Mathilde Andrejko | X |  |
| Sarah Sharp | X |  |

Guests: Dena Koren and Kate Feeney from Edtec, Francophone Charter School Executive Directors Ben Daoudi and Renae Waneka.

One member of the public was in attendance.

* 1. **Approval of Agenda**

Audit Committee and Absence Policy will be tabled until January 2016 meeting.

* 1. **Public Comment Policy**
  2. **Approval of Consent Agenda**

Mathilde motions to approve consent agenda, Annette seconds.

|  |  |  |  |
| --- | --- | --- | --- |
| **Board Member Name** | **Yes** | **No** | **Abstain** |
| Adoubou Traore | X |  |  |
| Amelie Dupont | X |  |  |
| Annette Dennett | X |  |  |
| Mathilde Andrejko | X |  |  |
| Sarah Sharp | X |  |  |

# Action Items

a. Vote on Creation of Audit Committee – Tabled for January 2016

b. Vote on Chair of Finance Committee

Mathilde motions to select Amelie as Finance Committee Chair, Annette seconds

|  |  |  |  |
| --- | --- | --- | --- |
| **Board Member Name** | **Yes** | **No** | **Abstain** |
| Adoubou Traore | X |  |  |
| Amelie Dupont |  |  | X |
| Annette Dennett | X |  |  |
| Mathilde Andrejko | X |  |  |
| Sarah Sharp | X |  |  |

c. Vote on Chair of Gala Committee

Mathilde motions to select Amelie as Gala Committee Chair, Annette seconds.

|  |  |  |  |
| --- | --- | --- | --- |
| **Board Member Name** | **Yes** | **No** | **Abstain** |
| Adoubou Traore | X |  |  |
| Amelie Dupont |  |  | X |
| Annette Dennett | X |  |  |
| Mathilde Andrejko | X |  |  |
| Sarah Sharp | X |  |  |

d. Vote on Change of Chair of Governance Committee Mathilde

Amelie motions to select Annette as Governance Committee Chair, Mathilde seconds.

|  |  |  |  |
| --- | --- | --- | --- |
| **Board Member Name** | **Yes** | **No** | **Abstain** |
| Adoubou Traore | X |  |  |
| Amelie Dupont | X |  |  |
| Annette Dennett |  |  | X |
| Mathilde Andrejko | X |  |  |
| Sarah Sharp | X |  |  |

1. Vote on Revision of Absence Policy - Tabled for January 2016.
2. Vote on Resolution and spending plan for the Education Protection Account (EPA)--source of funding generated by Proposition 30 that constitutes a portion of LCFF funds

Mathilde motions to approve EPA, Amelie seconds.

|  |  |  |  |
| --- | --- | --- | --- |
| **Board Member Name** | **Yes** | **No** | **Abstain** |
| Adoubou Traore | X |  |  |
| Amelie Dupont | X |  |  |
| Annette Dennett | X |  |  |
| Mathilde Andrejko | X |  |  |
| Sarah Sharp | X |  |  |

1. Vote on contracting with Charter Board Partners for Board coaching services - No vote needed.

The Governance Committee will discuss how to best use Charter Board Partners.   
The Board discussed CBP assisting with an assessment dashboard, recruitment, strategic plan, committees, and facilities.

# Discussion Items

1. Finance Update   
   Kate presented a status of projected and actual budget including forecasting/spending for PCSGP items.   
   EdTec will present after-school program revenue at January 2016 meeting.
2. ED Update  
   Enrollment update will be provided in January. Academic assessments will be available in February. Report cards will take place twice per year. Progress reports will also be provided twice per year. Renae posted for a Director of Curriculum consultant position.   
   Teacher evaluations will take place at the end of January.   
   Ben is continuing to work on the Music Festival.
3. Leadership Succession Planning  
   Mathilde and Annette met with Renae and Ben regarding planning for succession.   
   Renae and Ben are recommending that we start the search process in Fall 2016. The Board discussed next steps including a phased approach for 1 or 2 years.
4. Board Training   
   Confirmed date: February 27, 2015, 9AM-12PM at the school.
5. Brainstorm of Upcoming Agenda Items. Proposed items for January include:
   1. Audit Committee
   2. Re-classified English Proficiency Policy
   3. Governance Committee Updates
   4. Gala Committee Updates
   5. Timeline and thoughts on FCSO “middle school”

# Public comment

# ADJOURN

Meeting was adjourned at 10:02pm.