



MINUTES

**Francophone Charter School of Oakland
Board of Directors Regular Meeting**
9736 Lawlor Street, Oakland, CA
Thursday, March 14, 2019 at 7:00 pm

I. OPENING ITEMS

A. Call to Order at 7:08 PM.

Frédéric moves to approve the agenda. Mathilde seconds.

B. Roll Call

Board Member Name	Present	Absent
Annette Dennett	X	
Carolyn Choy	X	
Frédéric Boulay	X	
Hervé Bruckert	X	
Jean Johnstone	X	
Mathilde Andrejko	X	
Taima Beyah	X	
Farid Senna, Ex Officio	X	

Board Member Name	Yes	No	Abst
Annette Dennett	X		
Carolyn Choy	X		
Frédéric Boulay	X		
Hervé Bruckert	X		
Jean Johnstone	X		
Mathilde Andrejko	X		
Taima Beyah	X		

Guests: Krystle Onibokun, Edtec; Erin O'Donohue, Daniel Kokodoko & Celeste Dubois, prospective board members

C. Approval of Agenda

Take out D2 (not much to report).
Move other consent agenda items to discussion.
3Ac tabled.
3Ca removed absent Howard's safety plan.

D. Consent Agenda

1. Board Meeting Minutes: 1/17/19 Special Board meeting minutes and 2/21/2019 Regular Board meeting minutes
2. Oakland Education Updates
3. Conflict of Interest Code

II. PUBLIC COMMENT

There were two members of the public in attendance.

III. ACTION AND DISCUSSION ITEMS

Moved from consent agenda:

- Special meeting minutes: voted to extend Hervé's term as CFO (specify).
- Regular meeting minutes: add Mathilde as motion and Annette as second for special ed vote.
- Conflict of interest code: noted that office managers need to submit form 700 and those should be in our Board files. Legislative changes will likely affect our Conflict of Interest code as of Jan 1, 2020 including the fact that employees will be able to serve on boards.

Frédéric moves to approve these items. Annette seconds. All in favor except Taima abstention.

A. Executive Director Report (Farid)

a. Report including:

i. Enrollment Update

See report.

The public random drawing took place last week. Offers went out today. Close to 333 students for next year. More than half of apps for TK and K have been accepted. Started contacted 6-7th graders; they seem to be all coming back. The budget planned 10% less. A handful of additional candidates are in the process of moving to Oakland. A board member asked about in-district vs. out of district numbers for offers. A board member cautions about a relatively low waitlist for K, which should be monitored.

ii. Hiring plan & Employment Agreements

4 FLA teachers offers accepted. Looking for one more.

4 interns. One intern is able to come without visa. Next year, the interns will stay with the same grade, as teacher assistant. Behavioral specialist contract approved at a previous board meeting was terminated. The administration found a permanent hire who is a behavioral technician, speaks French and is certified to teach music.

iii. Credentialing Update

2 teachers passed the CBEST last month. A few others only have the written part to take.

iv. French Label

Consul came to present the Label to the school.

With the Label comes various benefits: France will help identify teachers for détachement, and we will get money for this placement (generally up to 3 placements). Since we don't want all our teachers coming from France, we will probably only have one again next year.

The Label comes from the Ministry of Culture (not Education). The Label is recognized in a lot of francophone countries.

v. CBEST Waiver (including Public Notice must be given to declare the employer's intent to hire an individual on the basis of a waiver. Documentation that verifies the public notice must be included in each waiver request)

Tabled.

vi. Policies and Handbooks (family, employee, volunteer)

Tabled.

vii. WASC/LCAP Timeline for Community Engagement

Parent/student survey going out tomorrow.

Saturday, April 28, 3PM: WASC visit will require the presence of Board members. Farid will provide more info over the next few weeks.

viii. 2019-20 Facilities Strategy

See Facilities update.

ix. Low Performing Student Block Grant Plan

Tabled.

x. Charter Renewal Strategy, Timeline, and Workgroups

We identified two possible contractors, and received one quote.

There will be four groups with one Board member on each. We need to submit a draft to OUSD by November. Farid suggests to hold a special meeting for 2 weeks from now.

Carolyn asks for timelines for appeal to make sure we submit the renewal petition with enough time.

b. Salary Schedule and Raises for Approval

The Finance Committee discussed and recommends a 1% raise to returning teachers in addition to the 3% increase to the salary schedule.

Frédéric moves to approve this. Jean seconds.

Board Member Name	Yes	No	Abst
Annette Dennett	X		
Carolyn Choy	X		
Frédéric Boulay	X		
Hervé Bruckert	X		
Jean Johnstone	X		
Mathilde Andrejko	X		
Taima Beyah	X		

A Board member wants to acknowledge that we support our teachers and want to offer the best we can offer.

c. 2019-20 School Calendar for Approval

Tabled.

d. ED Goals for Approval

This will be discussed in the ED evaluation section of the meeting.

B. Standing Committees

a. Finance/Audit Update (Hervé)

i. YTD Financial Review and Forecast

ii. 2019/20 Budget Development

See presentation.

There was a question about the gala revenue. Some matching is still expected, so a final number will share at the next meeting.

b. Governance Update (Annette)

i. Prospective Board Members Interview, Recommendation, and Vote

The prospective board members introduced themselves. Questions to them included questions about their commitment to the school, about navigating their roles as parents and board members.

They will come back next month.

ii. Recommendation on Parent Rep Description and Election Process

There was a consensus in the committee that there shouldn't be a different description for the parent representative, but that this role will be addressed as part of the onboarding. Expectations will be identical to other board members (participating in Board committee, etc.) Bylaws will be updated accordingly.

FCSC will run the election process at the same time as parent organization elections.

iii. Annual Form 700

Form 700s required by April 1. Please make sure to physically sign your forms.

c. Facilities Update (Mathilde)

i. Updates

We received an offer letter from the district offering the space we asked for in our response.

ii. Response to Prop 39 2019-20 Preliminary Offer

See Facilities binder.

C. Policies

a. Comprehensive School Safety Plan

i. Update with Safety Drill Schedule 2018-2019

Tabled.

b. Meetings and Minutes Policy

Tabled.

D. Review Action Items and Future Agenda Items (Mathilde)

- Farid to schedule a special meeting to prepare for renewal.
- April Board meeting:
 - Teacher waiver language
 - Prospective board members participation and vote
 - Updated safety plan
 - Calendar
 - Meeting minutes

IV. ADJOURN AT 8:58PM