

**AGENDA**

**Francophone Charter School of Oakland**

**Board of Directors Regular Meeting**

9736 Lawlor Street, Oakland, CA

Thursday, August 22, 2019 at 7:00 pm

# OPENING ITEMS 10 MINUTES

* 1. **Call to Order at \_\_\_7:16 PM\_\_\_\_\_\_\_\_\_\_\_\_.**
  2. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Board Member Name** | **Present** | **Absent** |
| Annette Dennett | x |  |
| Carolyn Choy | arrived at 7:39pm |  |
| Daniel Kodokoko | x |  |
| David Phillips |  | x |
| Erin O'Donohue | x |  |
| Frédéric Boulay | x |  |
| Hervé Bruckert |  | x |
| Jean Johnstone | x |  |
| Mathilde Andrejko | x |  |
| Rob Montraix | x |  |
| Farid Senna, Ex Officio | x |  |

Guests: Peter Laub, EdTec; Sandie Stringfellow, Stringfellow Education Consulting

* 1. **Approval of Agenda**

Jean motions to approve agenda with change in item order (closed session item order reversed), Frederic seconds.

|  |  |  |  |
| --- | --- | --- | --- |
| **Board Member Name** | **Yes** | **No** | **Abst** |
| Annette Dennett | x |  |  |
| Carolyn Choy |  |  |  |
| Daniel Kodokoko | x |  |  |
| David Phillips |  |  |  |
| Erin O'Donohue | x |  |  |
| Frédéric Boulay | x |  |  |
| Hervé Bruckert |  |  |  |
| Jean Johnstone | x |  |  |
| Mathilde Andrejko | x |  |  |
| Rob Montraix | x |  |  |

* 1. **Consent Agenda** 
     1. Regular Board Meeting Minutes: 7/18/2019
     2. Special Board Meeting Minutes: 5/14/2019
     3. Safety Plan: Referencing Howard Safety Plan
     4. Bylaws
     5. Audit Engagement Update

Rob moves to adopt consent agenda with the absence of Safety Plan and move 5/14 minutes to discussion, Jean seconds, all in favor.

# PUBLIC COMMENT UP TO 20 MINUTES

**Non-agenda items:** Public comments on non-agenda items shall be made at the beginning of the Board meeting. No individual presentation shall be for more than 2 minutes and the total time for this purpose shall not exceed twenty (20) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken.

**Agenda items:** Please add your name to the “request to speak” form if you would like to speak on an agendized item. When that item comes up, you will be asked to stand, state your name for the record and make your presentation. No individual presentation shall be for more than 3 minutes.  
Non-English speakers who utilize a translator shall receive twice the allotted time to address the legislative body, unless simultaneous translation equipment is used.

*The full public comment policy is available in the Board meeting binder.*

# ACTION AND DISCUSSION ITEMS 2 HOURS

1. Executive Director Report (Farid)
   1. Report including:
      1. Enrollment Update (including in-district rates) and Free and Reduced Lunch Ratio for 2019-20

Farid reports that as of first week of school there are 319 students, above projected ADA of 302, below maximum projection of 340

Numerous logistical/operational issues involved in expansion at Howard campus, Farid and staff working closely with Howard staff to harmonize schedules and operations as much as possible.

Summer camp was a success, though enrollment was somewhat less than anticipated. Discussions about next year doing more of a “French boot camp” aligned with curriculum.

Farid will provide SBAC results update at next meeting.

* + 1. Employee Handbook (19-20) for Vote-- tabled
    2. Student and Family Handbook for Vote-- tabled
  1. Charter Renewal Updates:
     1. Communication and Engagement Plan-- Farid will present in writing to board for special meeting on draft petition. Coordinating with cohort, CCSA.
     2. Petition Draft Update-- 75% completed. OUSD template changed, less focused on strategy and more focused on compliance. Once Sandie completes first draft, Farid will request special meeting to present the draft.

1. Standing Committees
   1. Finance/Audit Update (Frederic)
      1. YTD Budget vs Actual Financials Review

July/August financials will be presented in September.

New account manager at EdTec-- Peter. Working out discrepancies in reporting and financial forecasting with new EdTec staff/system. Full, corrected financials will be prepared for September meeting. Working to resolve issues with EdTec.

* 1. Governance Update (Erin)
     1. Retreat (Erin/Dave/Annette)

Retreat will now be happening in October-- Farid will provide his available dates as a starting point for scheduling. Frederic raised concerns about board members leading retreat and urged hiring of an outside facilitator-- Daniel felt that this is not best use of school’s resources. Will be discussed further at future governance meeting.

* 1. Education Update (Jean)
     1. Updates

Rob and David are participating in committee with Jean, next meeting will bring an updated description for the committee.

* 1. Facilities Update (Carolyn)
     1. Co-Location Engagement Update

Farid will provide Facilities Committee with copy of communication he sent on Aug 6 to the entire school community.

1. Closed Session (Started at \_\_8:46PM\_\_\_\_ )   
   With respect to every item of business to be discussed in closed session pursuant to  
   Section 54957: PUBLIC EMPLOYEE EVALUATION  
   Title: Executive Director

Adjourned this closed session at 9:40PM.

1. Open Session (Started at\_\_\_\_9:45PM\_\_\_\_\_\_\_\_\_\_)   
   Report out on closed session actions taken: No action taken.
2. Closed Session (Started at \_\_\_\_8:38PM\_\_ ) 10 min  
   Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: One case  
   Title: Anticipated Litigation

Adjourned this closed session discussion at 8:45PM.

(Upon vote of the board this item was advanced in the agenda)

1. Open Session (Started at\_\_\_\_\_\_\_\_8:45PM\_\_\_\_\_\_) 5 min  
   Report out on closed session actions taken: No action taken.
2. Action Items and Future Agenda Items (Erin)

SBAC report

employee handbook

student/family handbook

renewal petition

communication and engagement plan

clarify board/finance cmte dates

Safety Plan

Board on Track

update complaint policies with new ombuds information

# ADJOURN AT \_\_11:11PM\_\_\_\_\_\_\_\_\_