

**MINUTES**

**Francophone Charter School of Oakland**

**Board of Directors Special Meeting**

9736 Lawlor Street, Oakland, CA 94605

Monday, September 23, 2019 at 7:00 PM

# OPENING ITEMS

* 1. **Call to Order at \_\_\_\_\_\_7:03PM\_\_\_\_\_\_\_\_\_**
  2. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Board Member Name** | **Present** | **Absent** |
| Annette Dennett | x |  |
| Carolyn Choy | x |  |
| Daniel Kokodoko | x |  |
| David Phillips | x |  |
| Erin O'Donohue | x |  |
| Frédéric Boulay | x |  |
| Hervé Bruckert | x |  |
| Jean Johnstone | x |  |
| Rob Montraix | x |  |
| Farid Senna, Ex Officio |  | x |

* 1. **Approval of Agenda:** Jean motions, David seconds, all in favor

|  |  |  |  |
| --- | --- | --- | --- |
| **Board Member Name** | **Yes** | **No** | **Abst** |
| Annette Dennett | x |  |  |
| Carolyn Choy | x |  |  |
| Daniel Kokodoko | x |  |  |
| David Phillips | x |  |  |
| Erin O'Donohue | x |  |  |
| Frédéric Boulay | x |  |  |
| Hervé Bruckert | x |  |  |
| Jean Johnstone | x |  |  |
| Rob Montraix | x |  |  |

# PUBLIC COMMENT UP TO 20 MINUTES

**Non-agenda items:** Public comments on non-agenda items shall be made at the beginning of the Board meeting. No individual presentation shall be for more than 2 minutes and the total time for this purpose shall not exceed twenty (20) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken.

**Agenda items:** Please add your name to the “request to speak” form if you would like to speak on an agendized item. When that item comes up, you will be asked to stand, state your name for the record and make your presentation. No individual presentation shall be for more than 3 minutes.  
Non-English speakers who utilize a translator shall receive twice the allotted time to address the legislative body, unless simultaneous translation equipment is used.

*The full public comment policy is available in the Board meeting binder.*

# ACTION AND DISCUSSION ITEMS

1. Closed Session (Started at \_\_\_\_\_\_7:10PM )   
   With respect to every item of business to be discussed in closed session pursuant to  
   Section 54957: PUBLIC EMPLOYEE EVALUATION   
   Title: Executive Director
2. Open Session (Started at\_\_\_\_\_\_10:10PM\_\_\_\_\_\_\_\_)   
   Report out on closed session actions taken

Established a board transition committee to manage leadership transition and succession planning for the school.

# ADJOURN AT \_\_\_10:16\_\_\_\_\_\_\_\_

**NOTES This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.**

MEETING AGENDA & RELATED MATERIALS

Under the Brown Act, agendas for regular board meetings will be posted at the meeting site and the legislative body’s website, if applicable, 72 hours prior to the start of the meeting; agendas for special meetings will be posted at the meeting site and the legislative body’s website, if applicable, 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of board members. The order of consideration of matters on this agenda may be changed without prior notice.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that, consistent with the requirements of the *Bagley-Keene Open Meeting Act*, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Francophone Charter School of Oakland during normal business hours at [contact@francophoneschool.org](mailto:contact@francophoneschool.org) or (510) 746-0700.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR NON-ENGLISH SPEAKERS

Any non-English speaking member of the public may request a translator by contacting Francophone Charter School of Oakland during normal business hours at [contact@francophoneschool.org](mailto:contact@francophoneschool.org) or (510) 746-0700.

FOR MORE INFORMATION, please contact Francophone Charter School of Oakland during normal business hours at [contact@francophoneschool.org](mailto:contact@francophoneschool.org) or (510) 746-0700 as far in advance as possible, but no later than 24 hours before the meeting