



MINUTES
Francophone Charter School of Oakland
Facilities Committee Regular Meeting
9736 Lawlor Street, Oakland, CA
Tuesday, July 16, 2019 at 7:15pm

1. OPENING ITEMS

- a. **Call to Order at 7:16 PM**
- b. **Roll Call**

Committee Member Name	Present	Absent
Alexis Gensberg Robert		X
Carolyn Choy	X	
Mathilde Andrejko	X	
Nathan Dison	X	
Rachelle Cunningham	X	
Randy Schmidt		X
Farid Senna, Ex Officio	X	

Guests in attendance: Jeanny Cortes, Shanta Hurston, parent outreach committee

- c. **Approval of Agenda**

Nathan moves to approve the agenda. Carolyn seconds.

Committee Member Name	Yes	No	Abst
Carolyn Choy	X		
Mathilde Andrejko	X		
Nathan Dison	X		
Rachelle Cunningham	X		

- d. **Approval of Previous Minutes**

Mathilde moves to approve the October 16 minutes. Rachelle seconds.

Committee Member Name	Yes	No	Abst
Carolyn Choy			X
Mathilde Andrejko	X		
Nathan Dison	X		
Rachelle Cunningham	X		

Mathilde moves to approve the November 5 minutes. Nathan seconds.

Committee Member Name	Yes	No	Abst
Carolyn Choy			X
Mathilde Andrejko	X		
Nathan Dison	X		
Rachelle Cunningham	X		

Carolyn moves to approve February 11, April 8, and June 17 minutes. Nathan seconds.

Committee Member Name	Yes	No	Abst
Carolyn Choy	X		
Mathilde Andrejko	X		
Nathan Dison	X		
Rachelle Cunningham	X		

Mathilde moves to place the vote on the September minutes at the end of the meeting, in case Randy Schmidt arrives. Nathan seconds.

Committee Member Name	Yes	No	Abst
Carolyn Choy	X		
Mathilde Andrejko	X		
Nathan Dison	X		
Rachelle Cunningham	X		

2. PUBLIC COMMENT

There was one member of the public in attendance.

3. ACTION AND DISCUSSION ITEMS

Agenda Item	Time
<p>a. Student Recruitment Outreach - Update & Discussion</p> <p>Number of forms for TK-K: 63</p> <p>Outreach strategies for Sept-Oct:</p> <ul style="list-style-type: none"> • in the past, we've targeted specific local events, such as "Put Your Best Foot Forward". • Tours and open houses • Siblings of current students <p>We hope to see more and more siblings, as the school gets to full size.</p> <p>Suggestion to diversify strategies, including reaching out to more Francophone families, more low income families.</p>	7:25 PM

<p>Next steps:</p> <ul style="list-style-type: none"> ● Inform new parents, or even current parents, on what a charter school is (renewal, etc.) ● Mathilde will reach out to KIPP about their charter 101 (maybe offer different dates) ● Mathilde will develop a suggested schedule for tours and open houses, submit to Farid, and review presentation ● FRL: during outreach be clearer about priority for FRL and neighborhood. This will also be included in the brochure ● Mathilde will update the interested student forms ● Mathilde, Farid, outreach team, and Carolyn will discuss the distribution of tasks moving forward, to get additional help with the interest student forms follow-up for Prop 39 application 	
<p>b. Co-location Engagement Plan - Update & Discussion</p> <p>Farid met with FCSC committee chairs and put together a list of events that Farid shared with the Howard principal to see what events could be joined.</p> <p>Teacher training (CircleUp, Playworks, Puberty Ed) will be shared with Howard.</p> <p>August 5: meeting with district about administrative management of colocation/Howard site.</p> <p>First joint event will be late August a joint lunch with both schools' staff.</p> <p>There was a question about communicating on the joint events to Francophone families at Howard.</p> <p>To engage new TK-K families, Jeanny and Donita will have tables at Howard and Francophone for the first week to inform families.</p>	8:00 PM
<p>c. Update on 2019-20 Facilities Use Agreement</p> <p>The version of the FUA signed by the district will be shared with the committee.</p>	8:18 PM
<p>d. Update on Seismic Assessment</p> <p>Randy was going to coordinate a school visit with ZFA. No news so far.</p> <p>Nathan can try to be available to attend the visit as well.</p>	8:19 PM
<p>e. Facility Safety Concerns</p> <p>No report has been received yet from the Fire Department.</p> <p>The play structure required an original part to fix it, and it is now compliant.</p> <p>The cafeteria fridge is going to be replaced.</p> <p>Guidelines were provided by the Fire Department regarding fire hazards, etc. and modifications were made accordingly. There were no immediate safety concerns.</p>	8: 21 PM
<p>f. Committee Meeting Schedule for 2019-20</p> <p>See packet.</p>	8:29 PM

September minutes (added from above) Tabled.	8:32 PM
g. Next Steps and Action Items Carolyn, Mathilde, outreach team and Farid will meet by the end of August. Farid will share FUA, engagement plan, fire safety report, and communication to Francophone community about colocation. Carolyn will put Nate in touch with ZFA.	8:32 PM

4. ADJOURN AT 8:38 PM