



MINUTES

**Francophone Charter School of Oakland
Board of Directors Regular Meeting**
9736 Lawlor Street, Oakland, CA
Thursday, February 13, 2020 at 7:00 PM

I. OPENING ITEMS

A. Call to Order 7:29PM

B. Roll Call

Board Member Name	Additional Location	Present	Absent
Annette Dennett		X	
Carolyn Choy		Arrived at 7:38PM	
Daniel Kokodoko		X	
David Phillips			X
Erin O'Donohue		X	
Frédéric Boulay			X
Hervé Bruckert		X	
Jean Johnstone		X	

Staff:
Mark Kushner, Interim Exec. Dir.

C. Approval of Agenda with revisions- removing items A.c., C, Dbi, Dbii, Dc from posted agenda due to board member absence/illness. Jean motions, Daniel seconds, all in favor.

Board Member Name	Yes	No	Abst
Annette Dennett	X		
Carolyn Choy			
Daniel Kokodoko	X		
David Phillips			
Erin O'Donohue	X		
Frédéric Boulay			
Hervé Bruckert	X		
Jean Johnstone	X		

D. Consent Agenda Jean motions to approve, Daniel seconds, all in favor.

1. Board Meeting Minutes: 01/23/2019
2. Board Retreat Minutes: 01/10/2020

II. PUBLIC COMMENT

Non-agenda items: Public comments on non-agenda items shall be made at the beginning of the Board meeting. No individual presentation shall be for more than 2 minutes and the total time for this purpose shall not exceed twenty (20) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken.

Agenda items: Please add your name to the “request to speak” form if you would like to speak on an agendized item. When that item comes up, you will be asked to stand, state your name for the record and make your presentation. No individual presentation shall be for more than 3 minutes.

Non-English speakers who utilize a translator shall receive twice the allotted time to address the legislative body, unless simultaneous translation equipment is used.

The full public comment policy is available in the Board meeting binder.

III. ACTION AND DISCUSSION ITEMS

- A. Executive Director Report – (Mark Kushner/Staff)**
a. Special Education

There was a public comment about ongoing issues with special education staffinf and the impact on students, need for compensatory education.

Sarah Porzig has been hired back as Interim Director of SPED part time for the remainder of the year. Marina Siemenstat, a credentialed part time special ed teacher, has been hired and will be starting 2/19—through agency. Currently interviewing candidates for an additional SPED teacher position.

BASC loses significant funding for the school each year—approximately \$70,000. This is beyond issue with families not paying on time, the school is heavily subsidizing the program.

School is also losing \$50,000 on providing school lunches per year. Mark and staff will continue to look into NSLP and NSLP afterschool snack funding issues for both campuses.

Fundraising gala event confirmed for May. Working on coordinating parent activity on fundraising, ensuring no surprises or inconsistencies in fundraising communications.

J1 visa issues- tax treatment different in year three based on various national treaties, may cause some structural issues with budget.

b. Enrollment

329 applications (vs. 314 last year)

61 applications for TK

3 new students for this year have just enrolled in TK

B. Head of School Hiring Updates – (Erin/Leadership Search Committee)

6 semi-finalist candidates were interviewed by the search committee, narrowing down to 3 finalists who will each visit the school to meet with staff, parents, and board—likely week of March 9.

C. Standing Committees

a. Finance/Audit Update (Frederic & Daniel)

i. Financial Report/Updates

Fundraising may not meet goals for year—again, need for better coordination and for a distinct committee to coordinate all fundraising work of the school (not enough to have this overseen by Finance Committee)

Uncategorized expenses caught up for the year

Preliminary budget scenarios being prepared for next year. Working off of very conservative attrition numbers and building in 3% contingency.

Special ed scenarios—how to better anticipate cost increases/staffing needs.

Finance committee will explore line of credit in lieu of receivables for future. Some single site charters do have one.

b. Governance Update (David/Erin)

i. Parent-Elect Board Member

FCSC has put the call out to the community, any prospective candidates will speak with Jean and need to provide resume for COI check, bio to share with community. FCSC will run election with admin help from school and board. Issue to resolve in bylaws in the future: current language on vote thresholds is “families” not “parents,” which is difficult to track/manage.

c. Facilities Update (Carolyn/Mark)

i. Prop 39 Updates

Facilities cmte meeting this week – both negative and positive feedback from parents was shared with the board.

Response to the offer due March 1, pushing back on several aspects of offer, not accepting or rejecting offer at this point. Air quality, distance between campuses, etc.

Will tour Brookfield facility at end of February.

Working on proactive plan to set up positive co-location.

IV. ADJOURN 9:28PM

NOTES This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

MEETING AGENDA & RELATED MATERIALS

Under the Brown Act, agendas for regular board meetings will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting; agendas for special meetings will be posted at the meeting site and the legislative body's website, if applicable, 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of board members. The order of consideration of matters on this agenda may be changed without prior notice.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that, consistent with the requirements of the *Bagley-Keene Open Meeting Act*, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Francophone Charter School of Oakland during normal business hours at contact@francophoneschool.org or (510) 746-0700.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR NON-ENGLISH SPEAKERS

Any non-English speaking member of the public may request a translator by contacting Francophone Charter School of Oakland during normal business hours at contact@francophoneschool.org or (510) 746-0700.

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