



MINUTES
Governance Committee
Francophone Charter School of Oakland
 Location:
 3200 Revere Ave. Oakland, CA 94605
 Thursday November 7, 2019
 8:30AM-10AM

1. OPENING ITEMS

- a. **Call to Order: 8:46 AM**
- b. **Roll Call**

Committee Member Name	Present	Absent
Annette Dennett	X	
Jean Johnstone	X	
Erin O’Donohue	X	
Kirk Anne Taylor	X	
David Phillips		X

Guests: none scheduled to attend

- c. **Approval of Agenda** Jean motions, Kirk Anne Seconds, all in favor

2. PUBLIC COMMENT

Non-agenda items: Public comments on non-agenda items shall be made at the beginning of the Board meeting. No individual presentation shall be for more than 2 minutes and the total time for this purpose shall not exceed twenty (20) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken.

Agenda items: Please add your name to the “request to speak” form if you would like to speak on an agenda item. When that item comes up, you will be asked to stand, state your name for the record and make your presentation. No individual presentation shall be for more than 3 minutes.
The full public comment policy is available in the Board meeting binder.

3. ACTION & DISCUSSION ITEMS

Agenda Item	Purpose	Who	Time
Approval of 9/5/19 minutes	Approve	All	5

Jean moves to approve, Annette seconds, all in favor			
Board retreat Looking like Jan 10- David will take lead	Discuss	David	10
Board self-assessment Kirk Anne will adapt BoT template, we'll complete it in advance of retreat	Discuss	Kirk Anne	10
Meeting dynamics, efficacy, efficiency David will facilitate development of community agreement for all future meetings. Will try to work this into retreat agenda.	Discuss	David	15
Recruitment/succession for board and committees Several new candidates for Education and Finance Committees. Still following our strategy of recruiting parents for a 1 year stint on committees before considering board membership.	Discuss	All	10
Board on Track/Secretary duties Jean to organize in-depth training for all committee members. We need to pick a date to stop using Google Drive and make the transition final.	Discuss	Jean, Erin	5
Suicide Prevention Policy The content for this policy really needs to be developed by middle school staff. Annette will follow up with Annie and Mark.	Discuss	Annette	5