



Minutes

Governance Committee

Francophone Charter School of Oakland

Location: by publicly-noticed and accessible video/phone conference due to school closure and 'shelter in place' order

Thursday April 2, 2020

1. OPENING ITEMS

a. **Call to Order: 8:34AM**

b. **Roll Call**

Committee Member Name	Present	Absent
Annette Dennett	Joined at 8:48AM	
Jean Johnstone	X	
Erin O'Donohue	X	
Kirk Anne Taylor	X	
David Phillips	X	

Guests: Gretchen Peterson-Fisher, prospective committee member

c. **Approval of Agenda** Jean motioned, David seconded, all in favor

2. PUBLIC COMMENT

Non-agenda items: Public comments on non-agenda items shall be made at the beginning of the Board meeting. No individual presentation shall be for more than 2 minutes and the total time for this purpose shall not exceed twenty (20) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken.

Agenda items: Please add your name to the "request to speak" form if you would like to speak on an agenda item. When that item comes up, you will be asked to stand, state your name for the record and make your presentation. No individual presentation shall be for more than 3 minutes.
The full public comment policy is available in the Board meeting binder.

3. ACTION & DISCUSSION ITEMS

Agenda Item	Purpose	Who	Time
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<p>Approval of 3/5/20 minutes</p> <p>David motioned, Kirk Anne seconded, all in favor</p>	Approve	All	5
<p>Introduction of guest, Gretchen Peterson-Fisher</p> <p>Gretchen is a Francophone Kindergarten parent with legal, non-profit, and government experience who is considering joining the Governance Committee</p>	Discuss	Erin	5
<p>Acknowledgment of Jean Johnstone leaving the committee</p> <p>Jean is stepping off the board and the committee as she is beginning an intensive graduate school program in the coming months; all acknowledged her incredible contributions to the committee, board, and school</p>	Discuss	All	5
<p>Board retreat followup</p> <p>David will plan on bringing strategic goals and community agreements back before the full board at the April meeting.</p> <p>Kirk Anne will go back through the board self-assessment and propose some priority areas to address, to be discussed at next committee meeting.</p>	Discuss	David, Kirk Anne	10
<p>Board compliance (training, complaints, roles/responsibilities, contract)</p> <p>Board members agreed to implement contract—Annette working on collecting them from each member, we will try to do this concurrently with the Form 700 process each year.</p> <p>All agreed that we should try to provide as many opportunities for training on Brown Act/Governance as possible—in addition to trainings</p>	Discuss	Erin	10

<p>hosted by YMC and BoT, we will consider bringing in a trainer to a regular board meeting, or hosting mini-trainings throughout the year.</p> <p>Jean and David are working with staff and parents to coordinate roles/responsibilities and build cohesion re: communications.</p>			
<p>Recruitment, retention and succession</p> <p>Discussed prospective candidates for board and committees. Our priorities remain: individuals who are not parents of Francophone students, K-8 educators. Also working to recruit more parents, especially Howard/younger grade parents, to join board committees.</p>	Discuss	All	15
<p>Board officers slate</p> <p>Annette has been speaking with each board member, will collaborate with Erin and Daniel to finalize a slate of candidates for officer positions to be voted on at April meeting.</p>	Discuss	Annette, Erin	15
<p>Board recordkeeping, inc. Board on Track integration</p> <p>Held for next meeting.</p>	Discuss	Erin	5
<p>Suicide Prevention Policy</p> <p>Held for next meeting.</p>	Discuss	Annette	5