



**MINUTES**  
**Francophone Charter School of Oakland**  
**Finance Committee Meeting**

**PUBLIC ACCESS Dial-in conference call number: (425) 436-6306 - Access code: 242226**

*(ONLY REMOTE ACCESS DUE TO SCHOOL CLOSURE)*

Thursday Mar 19, 2020 at 8:15 am

**I. OPENING ITEMS**

- A. Call to Order: 8:28 AM
- B. Roll Call 8:30
- C. Adjourned: 10:44

Committee Members	Present	Absent
Aron Nussbaum	X	
Frédéric Boulay	X	
Daniel Kodokoko	X	
Jodi Trent	X	
Julie Castle	X	
Mark Kushner	X	

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Mark Kushner	X		

**Guests:**

Madhulikha Muppidi & Peter Laub (EdTec),  
 Hervé Bruckert (former FCSO Board CFO),  
 Pascal Schmidt & Sabine Anderson  
 (Fundraising Committee)

**D. Approval of Agenda**

Committee members	Y	N	A
Aron Nussbaum	X		
Frédéric Boulay	X		
Daniel Kodokoko	X		

**E. Approval of Feb 12, 2020 Meeting Minutes**

Committee members	Y	N	A
Aron Nussbaum	X		
Frédéric Boulay			X
Daniel Kodokoko	X		
Jodi Trent	X		
Julie Castle	X		
Mark Kushner	X		

## II. PUBLIC COMMENT

**Non-agenda items:** Public comments on non-agenda items shall be made at the beginning of the Board meeting. No individual presentation shall be for more than 2 minutes and the total time for this purpose shall not exceed twenty (20) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken.

**Agenda items:** Please add your name to the “request to speak” form if you would like to speak on an agenda item. When that item comes up, you will be asked to stand, state your name for the record and make your presentation. No individual presentation shall be for more than 3 minutes.

*The full public comment policy is available in the Board meeting binder.*

## III. AGENDA - ACTION AND DISCUSSION ITEMS

### A. FY2020 Financials Review (Peter Laub/Madhulikha Mupppidi)

- a. Forecast to end the year with 301K deficit
- b. Need to figure a way to collect payment checks during the stay in shelter
- c. Impact of closure: (ED)
  - i. No legal duty to provide SPED, so potential savings. More details next meeting
  - ii. Savings from janitorial. We will cancel or reduce janitorial services.
  - iii. Potential substitutes budget
  - iv. We are paying all employees, even the hourly employees. Recommendation from ED is to continue paying employees during the shutdown.
  - v. Can we explore unemployment options where we reduce employees hours and have them file unemployment?
  - vi. Recommend letting the BASC staff go on to unemployment since the funding from the activities come from parents' payment. Mark to get a second opinion from the Board at the next meeting.

### B. Fundraising (Mark Kushner/Frédéric Boulay/Sabine Anderson)

- a. Annual Gala
- b. Gala is cancelled because the venue is not able to host the gala.
- c. The Gala Committee is considering moving it to fall, online auction or an emergency fund raising
- d. The Gala committee is considering an online auction, but there are concerns over the timing and whether it will raise enough money.

- e. Implications of not having the Gala:
  - i. Will need to do more receivables for cash flow. Need to make sure we can sell receivables. We need to understand the risk.

**C. Review FY2021 budget draft (Mark Kushner)**

- a. Presentation of initial budget proposal by ED and EdTech
- b. Motion to give the ED the authorization to give teachers and staff new contracts for the new school year.

**D. Closed session (SEPARATE CALL-IN NUMBER PROVIDED FOR COMMITTEE MEMBERS)**

- a. Legal
- b. Human Resources

**IV. ADJOURN AT \_\_\_\_\_**

**NOTES This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.**

**MEETING AGENDA & RELATED MATERIALS**

Under the Brown Act, agendas for regular board meetings will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting; agendas for special meetings will be posted at the meeting site and the legislative body's website, if applicable, 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of board members. The order of consideration of matters on this agenda may be changed without prior notice.

**SPECIAL PRESENTATIONS MAY BE MADE**

Notice is hereby given that, consistent with the requirements of the *Bagley-Keene Open Meeting Act*, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Francophone Charter School of Oakland during normal business hours at [contact@francophoneschool.org](mailto:contact@francophoneschool.org) or (510) 746-0700.

**FOR MORE INFORMATION**, please contact Francophone Charter School of Oakland during normal business hours at [contact@francophoneschool.org](mailto:contact@francophoneschool.org) or (510) 746-0700 as far in advance as possible, but no later than 24 hours before the meeting.