



**MINUTES**

**Francophone Charter School of Oakland  
Board of Directors Regular Meeting**

**PUBLIC ACCESS:**

<https://zoom.us/j/96638698533>

Meeting ID: 96638698533

**Access the meeting by phone at: 669.900.6833**

Meeting ID: 96638698533

Public Document Access:

<https://drive.google.com/drive/folders/1QISNPBsRko8C7aMEwPWdcYT8uD5-Oxy0>

*(ONLY REMOTE ACCESS FOR BOARD MEMBERS AND PUBLIC DUE TO SCHOOL CLOSURE)*

Thursday, August 20, 2020 at 7:00 PM

**I. OPENING ITEMS 10 MINUTES**

**A. Call to Order: 7:07 PM**

**B. Roll Call**

Board Member Name	Present	Absent
Annette Dennett	x	
Carolyn Choy	x	
Daniel Kokodoko	x	
David Phillips	x	left meeting at 9:30 PM
Frédéric Boulay	x	
Hervé Bruckert	x	
Fred Cunningham	x	

Guests: Kennedy Hilario, ED/Head of School  
Laurence Champomier  
Annie Cahoon

**C. Approval of Agenda**

Motion to approve agenda: Frédéric Boulay

Second: David Phillips

All in favor:

Board Member Name	Yes	No	Abst
Annette Dennett	x		
Carolyn Choy	x		
Daniel Kokodoko	x		
David Phillips	x		
Frédéric Boulay	x		
Hervé Bruckert	x		
Fred Cunningham	x		

**D. Consent Agenda**

- ~~Regular Board Meeting Minutes: 07.24.2020 (-)~~
- ~~2019 School Accountability Report Card (SARC) (-)~~
- Revised Employee Manual - 2020
- Revised Parent/Student Manual - 2020

Motion to approve consent agenda: Frédéric Boulay

Second: Hervé Bruckert

All in favor:

Board Member Name	Yes	No	Abst
Annette Dennett	x		
Carolyn Choy			x
Daniel Kokodoko	x		
David Phillips	x		

Frédéric Boulay	x		
Hervé Bruckert	x		
Fred Cunningham	x		

## II. PUBLIC COMMENT

UP TO 20 MINUTES

**Non-agenda items:** Public comments on non-agenda items shall be made at the beginning of the Board meeting. No individual presentation shall be for more than 2 minutes and the total time for this purpose shall not exceed twenty (20) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken.

**Agenda items:** Please add your name to the “request to speak” form if you would like to speak on an agenda item. When that item comes up, you will be asked to stand, state your name for the record and make your presentation. No individual presentation shall be for more than 3 minutes.

Non-English speakers who utilize a translator shall receive twice the allotted time to address the legislative body, unless simultaneous translation equipment is used.

*The full public comment policy is available in the Board meeting binder.*

## III. ACTION AND DISCUSSION ITEMS

1 HOUR 10 MINUTES

### A. ED/Head of School (Kennedy) 25 min

#### a. Updates:

- Recap of summer challenges on staffing, due to COVID and Visa restrictions. School is still looking for French speaking teachers.
- COVID and no growth budget cut forced the school to turn away several new students. We had to accommodate larger than usual size classes.
- ED lists accomplishments since this summer
- Presents agenda for the Summer Institute
- Update on Distance learning, and families support, testimonies and challenges.
- Board members questions:
  - Update on new K students onboarding with Distance Learning
  - Update of impact of budget constraints on office staff
  - Update on student's attendance on Distance Learning.

#### b. LCAP - LCP -

- Document uploaded to public folder to be reviewed by the public

c. Equity Committee: clarification: no plan for the Board to co-ed parental lead Equity Committee.

### B. Standing Committees

#### a. Finance/Audit (Frederic) 15 min

- i. Update: no real report from last Finance Committee meeting.
- ii. No update on enrollment yet, since school just started. SB98 if passed will fund school at October 11 level at 95.5%

Motion to approve the allocation for LLM Fund Spending: Daniel Kokodoko

Second: Frédéric Boulay

All in favor:

Board Member Name	Yes	No	Abst
Annette Dennett	x		
Carolyn Choy	x		

Daniel Kokodoko	x		
David Phillips	x		
Frédéric Boulay	x		
Hervé Bruckert	x		
Fred Cunningham	x		

- iii. Creation of Fundraising/Development Committee
  - 1. The Finance Committee recommended a fundraising entity at the Board level, either a committee or a sub committee within the Finance committee.
- b. Facilities (Carolyn)
  - SB740 application period opens September 10.
  - Meet and Greet with St. Jarlath representatives next week
  - Hired cleaning company to deep clear both campuses.
  - Teachers setting up spaces at St. Jarlath. May be able to teach there if need be.
  - About 50% of teachers teaching from the classrooms
- c. Education (David)
- d. Governance Update (Annette/David)
  - First meeting next week.
  - Items to be discussed:
  - Need to recruit board members
  - Suicide policy
  - Comprehensive safety plan

Motion to nominate Annette Dennet as Acting Chair of the Governance Committee: Frédéric Boulay  
 Second: Carolyn Choy  
 All in favor:

Board Member Name	Yes	No	Abst
Annette Dennett			x
Carolyn Choy	x		
Daniel Kokodoko	x		
David Phillips			x-absent during vote
Frédéric Boulay	x		
Hervé Bruckert	x		
Fred Cunningham	x		

- C. Report Out (if any)
- D. Future Agenda Items
  - a. Agenda to review and vote on the Learning Continuity Plan during next Board meeting.
  - b. David to invite the Parent who inquired about equity to the next Education Committee meeting. Address at the next Board meeting.
  - c. Governance committee to recommend an actionable plan for how to address fundraising at the Board level.

**NOTES** This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

**MEETING AGENDA & RELATED MATERIALS**

Under the Brown Act, agendas for regular board meetings will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting; agendas for special meetings will be posted at the meeting site and the legislative body's website, if applicable, 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of board members. The order of consideration of matters on this agenda may be changed without prior notice.

**SPECIAL PRESENTATIONS MAY BE MADE**

Notice is hereby given that, consistent with the requirements of the *Bagley-Keene Open Meeting Act*, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Francophone Charter School of Oakland during normal business hours at [contact@francophoneschool.org](mailto:contact@francophoneschool.org) or (510) 746-0700.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR NON-ENGLISH SPEAKERS**

Any non-English speaking member of the public may request a translator by contacting Francophone Charter School of Oakland during normal business hours at [contact@francophoneschool.org](mailto:contact@francophoneschool.org) or (510) 746-0700.

**FOR MORE INFORMATION**, please contact Francophone Charter School of Oakland during normal business hours at [contact@francophoneschool.org](mailto:contact@francophoneschool.org) or (510) 746-0700 as far in advance as possible, but no later than 24 hours before the meeting