



**Minutes
Governance Committee Meeting
Francophone Charter School of Oakland**

Location: by videoconference due to school closure and 'shelter in place' order

To observe the meeting and make public comment you may participate via Zoom:

<https://zoom.us/j/95924512324?pwd=by9sd3FpZnNYODBDaGZ4TTNpcFoxZz09>

Meeting ID: 959 2451 2324

Password: 897858

Dial-in: +16699006833,,95924512324#

Public Documents:

<https://drive.google.com/drive/folders/1DZWvq2DMY74NHHf4YjT6ni9GPpNQPuTB?usp=sharing>

Tuesday November 17, 2020

8:00AM-9:30AM

1. OPENING ITEMS

a. **Call to Order: 8:08 AM**

b. **Roll Call**

Committee Member Name	Present	Absent
Annette Dennett	x	
Kirk Anne Taylor	x	
David Phillips	x	
Gretchen Peterson-Fisher	x	

Guests: Kennedy Hilario, Executive Director; Fred Cunningham, Board Member/Fundraising and Development Chair

c. **Approval of Agenda**

2. PUBLIC COMMENT

Non-agenda items: Public comments on non-agenda items shall be made at the beginning of the Board meeting. No individual presentation shall be for more than 2 minutes and the total time for this purpose shall not exceed twenty (20) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken.

Agenda items: Please add your name to the "request to speak" form if you would like to speak on an agenda item. When that item comes up, you will be asked to stand, state your name for the record and make your presentation. No individual presentation shall be for more than 3 minutes.

The full public comment policy is available in the Board meeting binder.

Agenda Item	Purpose	Who	Time
<p>Approval of Minutes - 08/25, and 09/21/2020 -David motions to adopt 8/25 and 9/21/2020 minutes -Gretchen seconds -All in favor - unanimous</p>	Approve	All	5
<p>Recruitment, Retention and Succession</p> <ul style="list-style-type: none"> ● Board Member/Facilities Chair Candidate Patricia Gharagozloo has been involved on the Facilities Committee and was recommended by a fellow board member. David also had time to speak with her about the board role/expectations and there’s consensus she would be a great fit on the board. She is also willing to Chair the Facilities Committee, which is helpful considering Carolyn Choy’s upcoming departure. -David motions to recommend to the FCSO board Patricia Gharagozloo as board member and Facilities Chair -KirkAnne seconds -All in favor - unanimous ● David Phillips’ Governance Committee Status David is transitioning off of Governance to focus on the Education Committee. This will technically be his last meeting but he may join as guest from time to time when needed. We thank him for his awesome contributions to the committee. ● General Recruitment This is a continued endeavor for the board as a whole, but Governance is working to take more ownership of this. Some feedback about recruiting members, especially non-FCSO parents is the fact that meetings run too long, and they take place too often to attract people (especially those without ties to the school). The committee will discuss this with the full board. Annette will also work to implement more consistent 	Discuss	All	20

time-management at the general board meetings so they don't run too long/off track.			
Strategic Planning Continued There is consensus in the committee that strategic planning should take place, however another session/retreat should happen once more board members have been recruited, and once the craziness from COVID has settled. David is still likely able to assist in some capacity with strategic planning but also recommends Kennedy spearhead some of this by pulling in various members for their respective parts.	Discuss	David/All	10
Comprehensive Safety Plan This is a work in progress. Kennedy is working with consultants to wrap up COVID protocols, etc.	Discuss	Annette	10